

**Accessing the Team NOAA – Putting the Pieces Together E-learning Module via
the NOAA Learning Management System**

These instructions are provided as a guide to launch the Team NOAA – Putting the Pieces Together E-learning module.

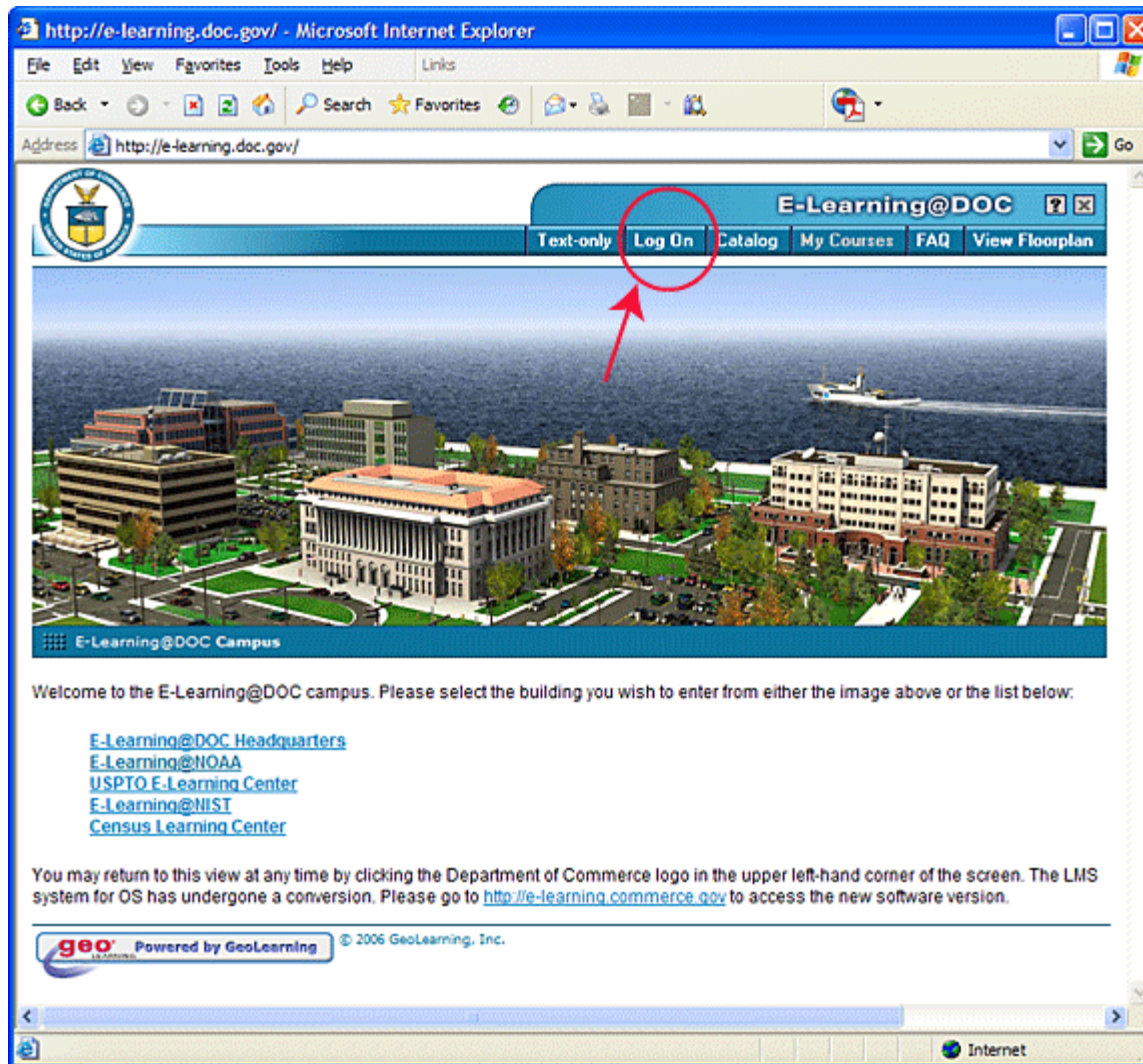
System Requirements:

- Netscape and Internet Explorer on a PC are the only browser/system combinations supported. Linux and Mac systems may cause a “Not Attempted” or “Incomplete” for the course.
- This module requires Macromedia Flash Player, version 6 or later, to be installed on your computer. You may obtain this free software from <http://www.adobe.com>.

1. Open your web browser and go to the following URL:

<http://e-learning.doc.gov>

Click once on the “Log On” button to log on to the Learning Management System.

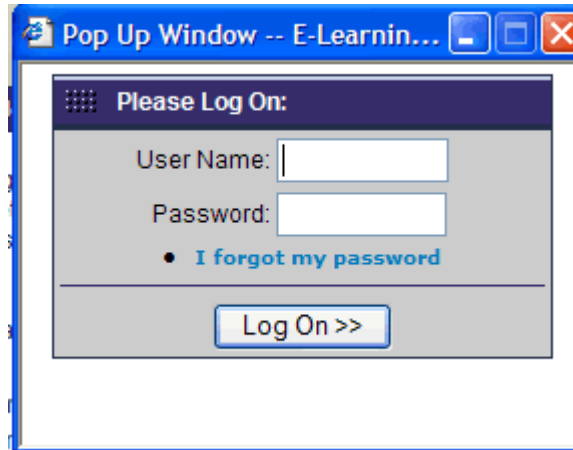


2. Enter your username and password into the pop-up window.

Your username is the first part of your e-mail (without the “@noaa.gov” extension). Example: John.Smith.

If you are a first time user, your password is the same as your username.

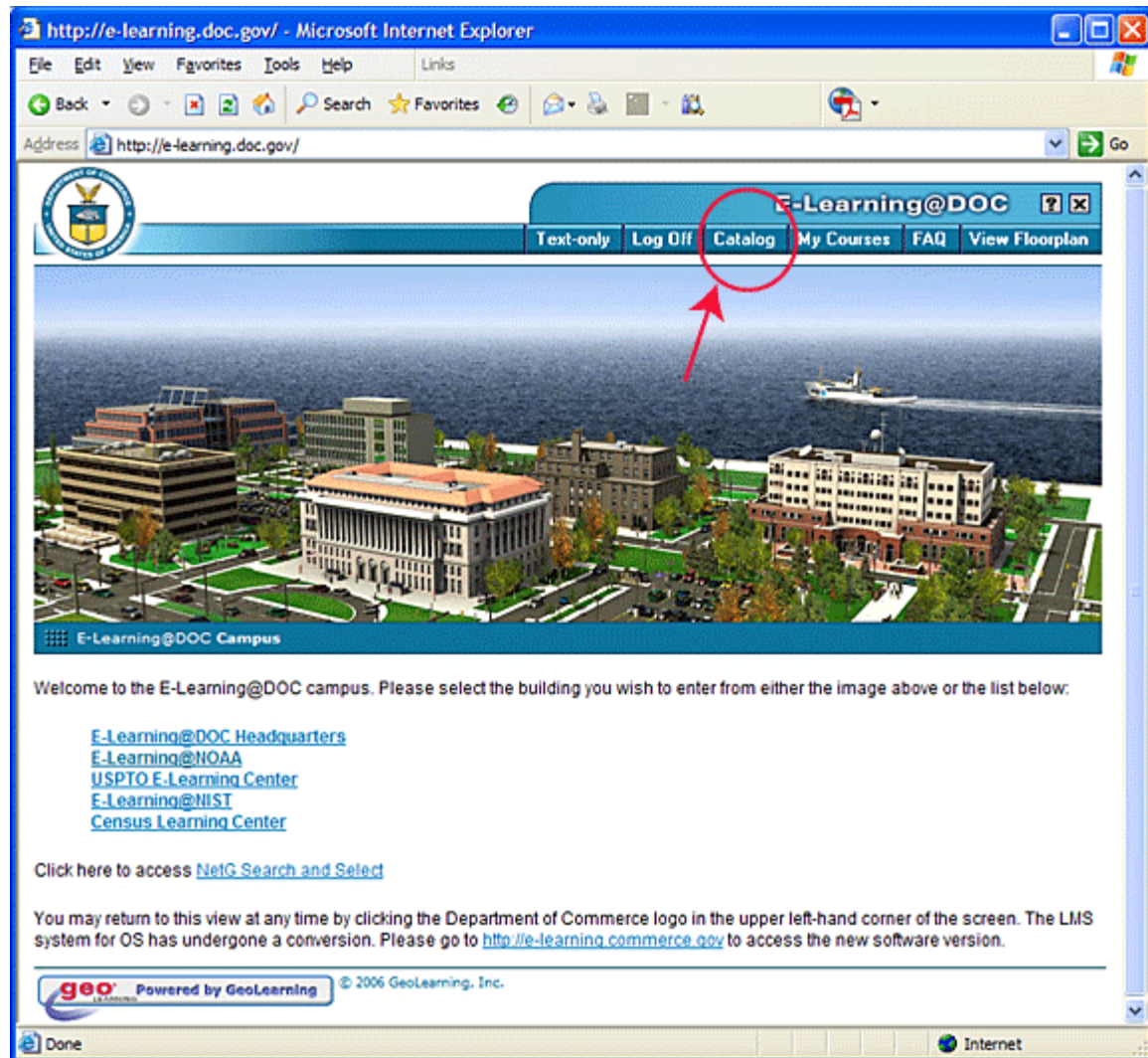
If you don't remember your password, select “I forgot my password” and follow the instructions on the screen.



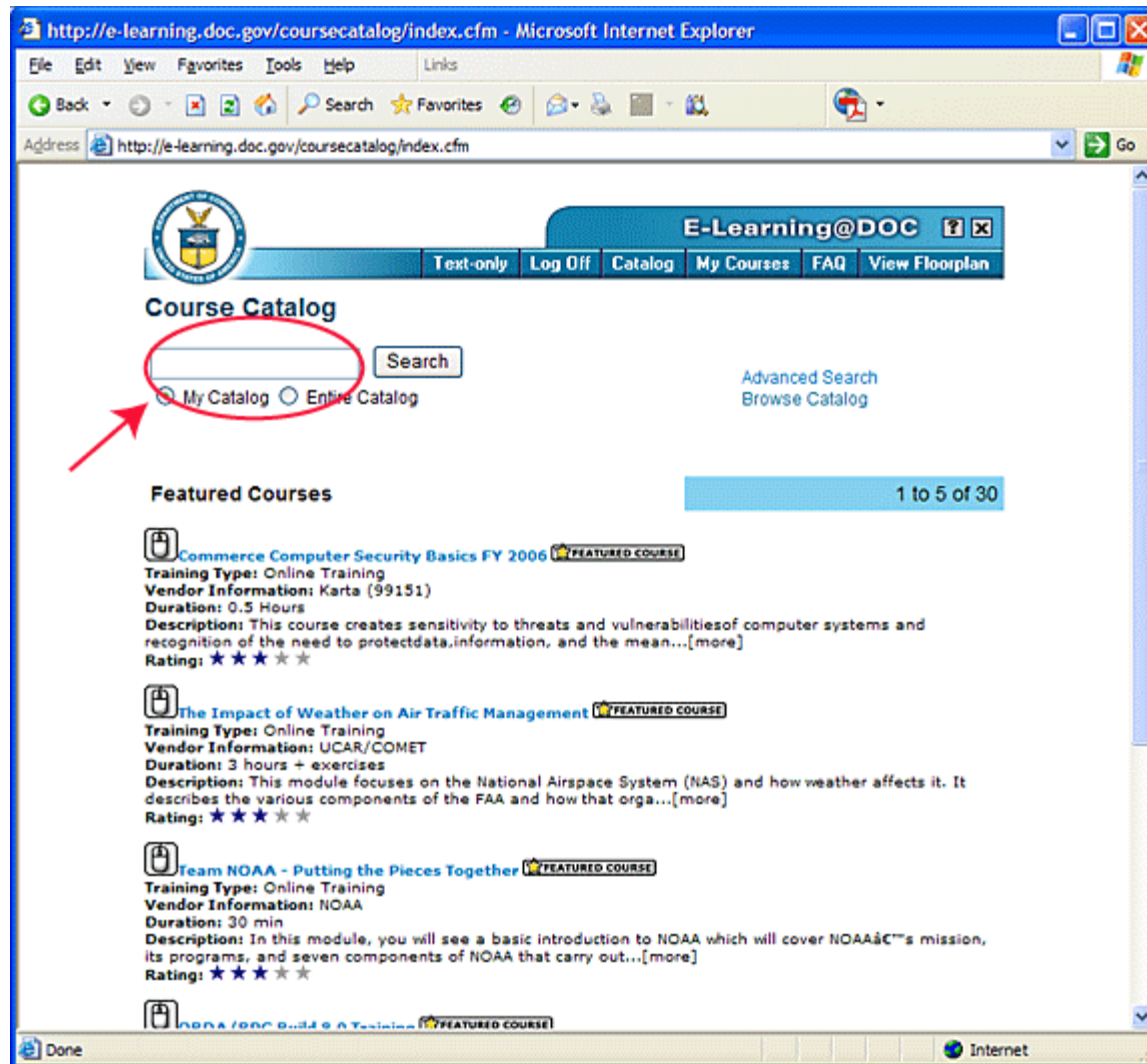
The image shows a web browser window titled "Pop Up Window -- E-Learnin...". Inside the window is a login form with a dark blue header bar that says "Please Log On:". Below the header, there are two input fields: "User Name:" and "Password:". To the right of the "Password:" label is a small eye icon. Below the input fields is a blue link that says "I forgot my password". At the bottom of the form is a button labeled "Log On >>".

3. Now that you have logged in, you need to a) find and b) register for the course, Team-NOAA.

a) To find the course, click once on the “Catalog” button.



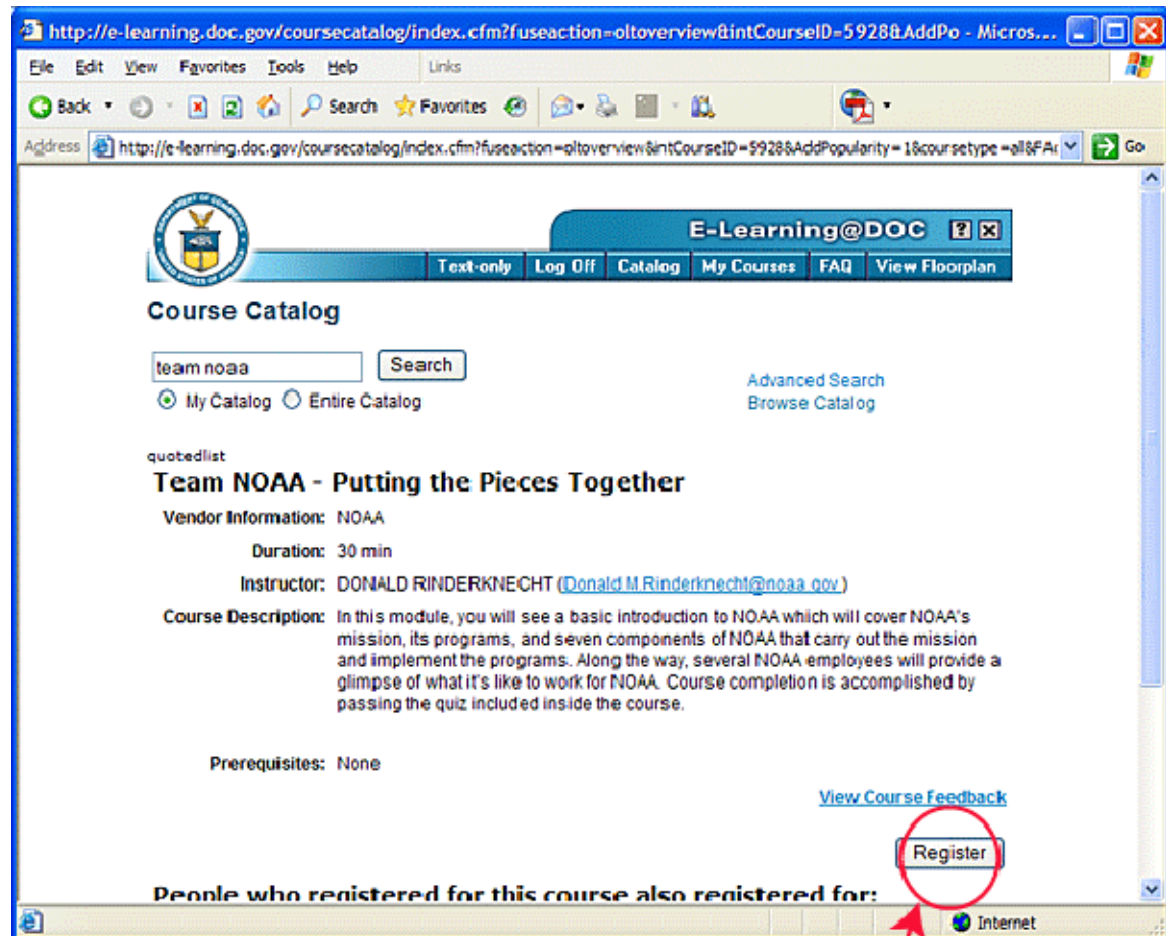
Type "Team NOAA " into the text box, then click on search.



b) Click on the title “Team NOAA – Putting the Pieces Together” to see a full description and get to the registration page.

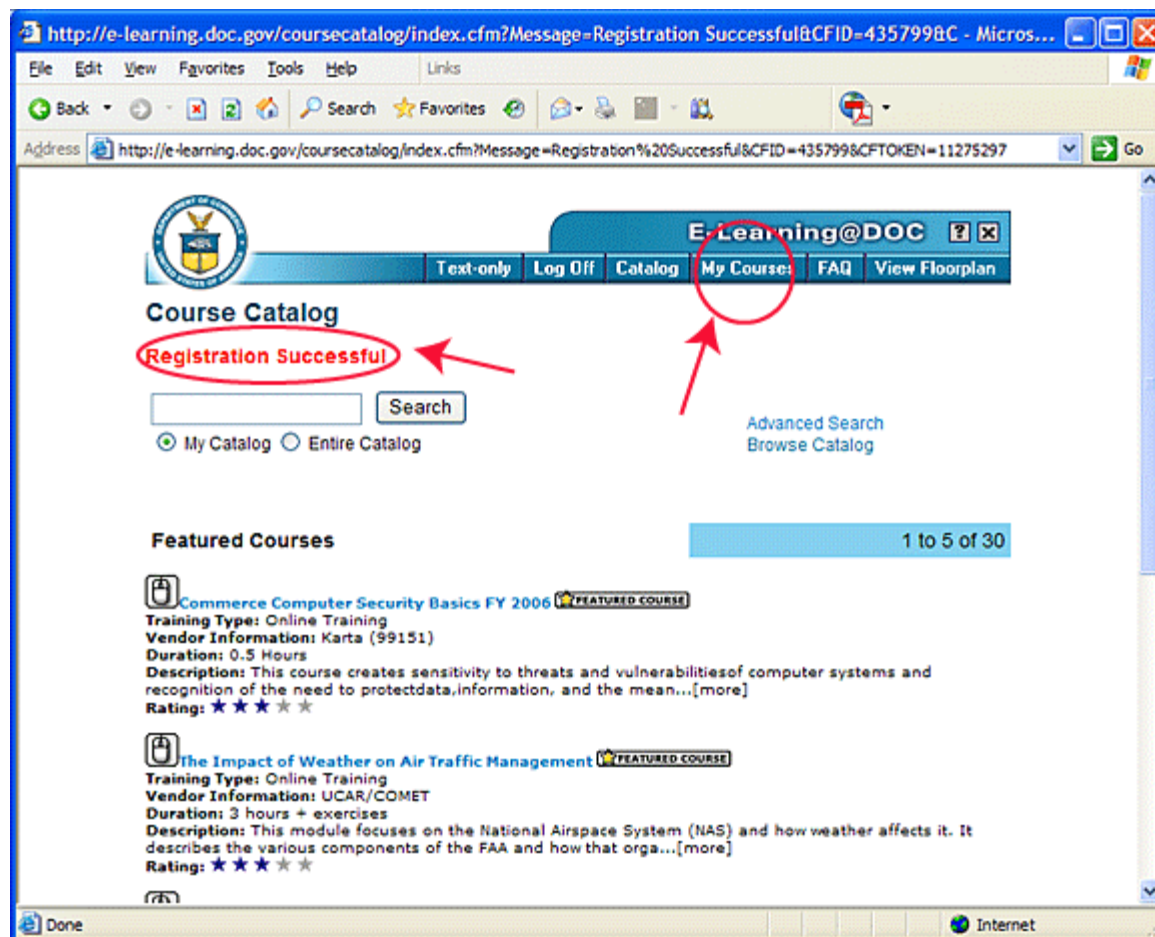


Complete registration by clicking on the “Register” button.



Your registration is complete if you are returned to the catalogue page with a “Registration Successful” message in red above the search box.

When you are ready to take the course, click once on “My Courses”

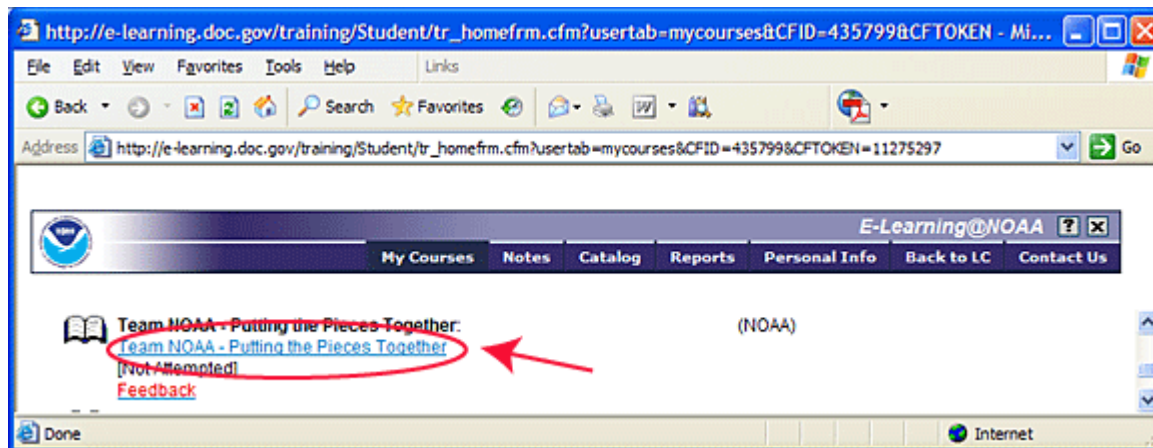


4. You should now see a list of all courses you have registered for.

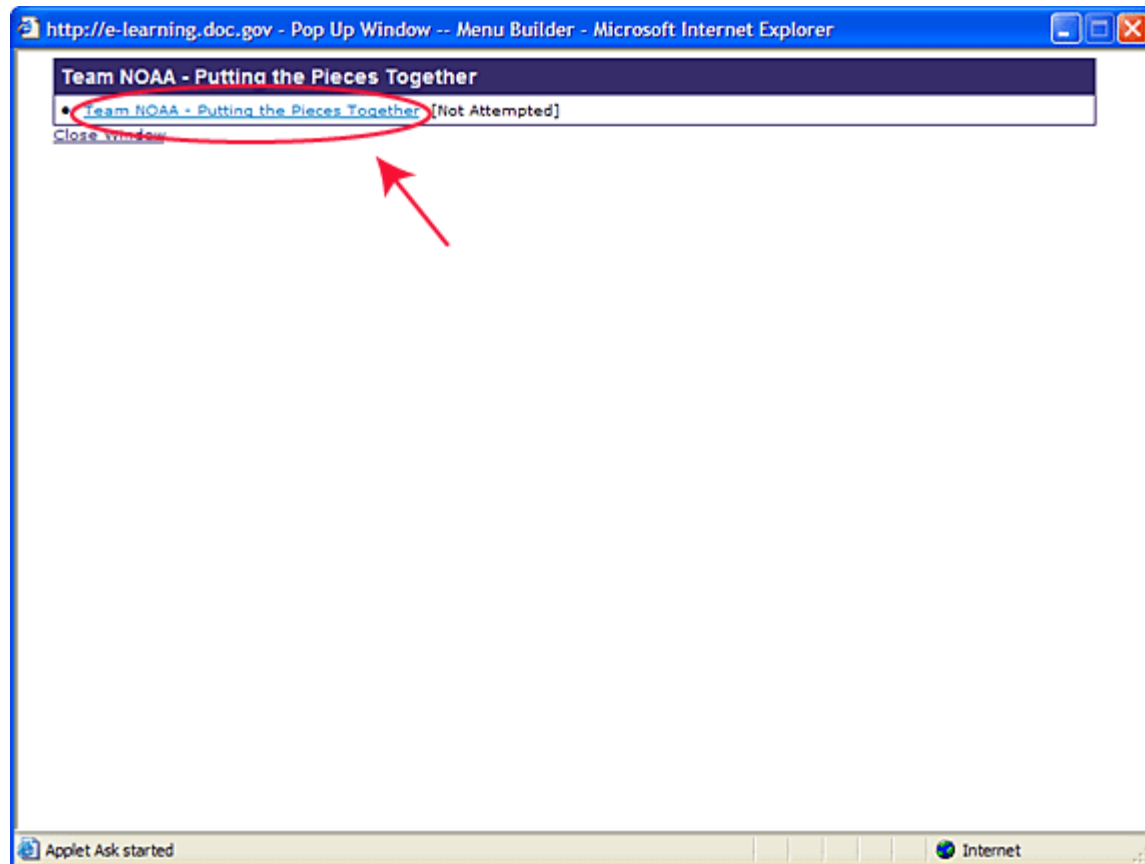
Click once on "Team NOAA – Putting the Pieces Together" to start the module.

**Be sure your browser is set to allow popup windows. Many browsers will alert you that they blocked a popup window and allow you to accept popup windows from a particular address. Contact your computer administrator if you need help getting the screen on the next page to show.*

It may take a couple of minutes for a popup window to appear.



Click on "Team NOAA – Putting the Pieces Together" to start the module.



8. Continue through the module.

When you are finished, you have the option to submit feedback before logging out of the Learning Management System.

If you need to stop the course, you may resume it later, but the system may not remember where you left off.

Hint: You can resize the presentation.

The screenshot shows a web browser window displaying an e-learning module titled "Team NOAA - Putting the Pieces Together". The browser's address bar shows the URL "http://e-learning.doc.gov - Team NOAA - Putting the Pieces Together - Microsoft Internet Explorer".

The module interface includes a sidebar on the left with a navigation menu. The menu has tabs for "Outline", "Thumbnails", "Search", and "Notes". The "Outline" tab is active, showing a list of 18 items:

- 1. Team NOAA -- Introduction
- 2. Learning Objectives
- 3. NOAA's Mission
- 4. NOAA's Mission Goals
- 5. NOAA's Major Components
- 6. Satellite and Information Service
- 7. NOAA Research
- 8. National Weather Service
- 9. Marine and Aviation Operations
- 10. National Ocean Service
- 11. NOAA Fisheries
- 12. Program Planning and Integration
- 13. Goal Structure
- 14. Matrix/Program Structure
- 15. Matrix Summary
- 16. Matrix/Program Structure
- 17. Quiz
- 18. Conclusion

The main content area displays a slide titled "Team NOAA". The slide features a large graphic of puzzle pieces arranged in the shape of the United States. The puzzle pieces are blue, white, and green, with the NOAA logo prominently displayed in the center. Below the graphic, the text "Putting the Pieces Together" is written in a bold, black font.

At the bottom of the slide, there is a control bar with the "articulate" logo and the text "POWERED PRESENTATION". The control bar also includes a progress indicator showing "SLIDE 1 OF 18", a "PLAYING" status, a timer "00:05 / 00:30", and buttons for "PAUSE", "PREVIOUS", and "NEXT". A "NOTES" button is also visible.

The browser's status bar at the bottom shows "Done" and "Internet".